



Name

Contact
Details

Day
& Date

Function / Booking

Fax to 09-8310267

Covers

Arrival Time

Confirmed By.....On.....@.....

Table Layout:

Depart. Time

Beverage:

Menu:

Special Requirements

Booking will ONLY be valid once confirmation from the venue has been made

Payment

Deposit: Yes / No

**Confirmation of this booking
will be made by return fax**

\$

To be completed after the booking by Duty Manager

Function Report Comments:

Total of Bill:

Pax:

Staff attending
to table:

DM Sign.....